



## TURN YOUR #DITCHSUMMIT CERTIFICATES INTO ILLINOIS PD HOURS

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*Teach Illinois is proud to partner with Matt Miller and Ditch that Textbook to ensure that Illinois participants can receive PD Hours for their learning during DitchSummit.*

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1. Go to [www.teachillinois.com](http://www.teachillinois.com)
2. Click 'Log In to Courses'
3. Register for an account or Login to your existing account
4. Find the DitchSummit session you attended and enroll.
5. Download the DitchSummit Reflection Sheet and complete the required fields. Keep this for your files.
6. From Ditchsummit.com, download your DitchSummit certificate that has a December, 2018 date on it.
7. Upload that same certificate into the TeachIllinois course (Make sure the certificate and the course match!).
8. In the course, fill out ISBE's *Evaluation for Workshop, Conference, Seminar, etc.* Form
9. Find your ISBE *Evidence of Completion* Form for download under 'My Courses'. Keep this with your Reflection Sheet for your files.
10. Enter the information into ELIS, and keep your paperwork for at least a year after your next renewal date.

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**TeachIllinois** is a 100% online, center for educator professional development. Educators can either self-register, or districts can bulk register their staffs. Upon completion of the material, learners will complete the ISBE Seminar Evaluation Form, after which, the official ISBE Evidence of Completion form will be made available. New content is added every month, and we welcome suggestions for future courses. Our e-learning platform is robust enough that a PD provider (such as a District) could subscribe and create their own 'channel'.

For questions, please contact Matt Weld, Director of Innovation & Technology for IL Area 5: [mweld@roe3.org](mailto:mweld@roe3.org).